



Titus County  
Training & Travel Authorization Form

Auditor Office  
AUG 17 2016  
Received

Person requesting training: Kendra Gray  
Job Title: Titus County Deputy Clerk  
Date of request: (Must be 30 days prior to training) 08/13/2016

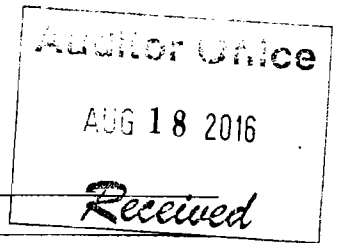
1. Title of conference, seminar or training New OCA Appointments & Fees Trng-NetData
2. Destination/location of training NetData Corp, Sulphur Springs, Texas
3. Is training mandatory \_\_\_\_\_ or optional X \_\_\_\_\_?
4. Dates of training: September 14, 2016 to September 14, 2016
5. Dates of actual travel: September 14, 2016
6. Cost of Registration: \$ 0
7. Total cost of meals (\$40.00 per day): \$ 0
8. Total cost of hotel/motel accommodations: \$ 0
9. Will you travel by carpooling or by your personal vehicle? personal vehicle  
If carpooling, will the vehicle used be your personal vehicle? Yes
10. Approximate total cost of travel: \$ 39.96 or the approximate total miles to be claimed 74 X 0.54
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 39.96

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *Jan Newman* Date: 8-13-2016

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date

Titus County  
Training & Travel Authorization Form



Person requesting training: Debra Abston  
Job Title: District Clerk  
Date of request: (Must be 30 days prior to training) 8-17-16

1. Title of conference, seminar or training county & District Clerks Region IV Fall Meeting
2. Destination/location of training Denham
3. Is training mandatory Yes or optional \_\_\_\_\_?
4. Dates of training: Sept 20, 2016
5. Dates of actual travel: Sept 20, 2016
6. Cost of Registration: \$ 30.
7. Total cost of meals (\$40.00 per day): \$ 0
8. Total cost of hotel/motel accommodations: \$ 0
9. Will you travel by carpooling or by your personal vehicle? Personal  
If carpooling, will the vehicle used be your personal vehicle? na
10. Approximate total cost of travel: \$ 98.82 or the approximate total miles to be claimed 183
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 128.82

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Debra Abston Date: 8-17-16

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 4

\_\_\_\_\_  
Date